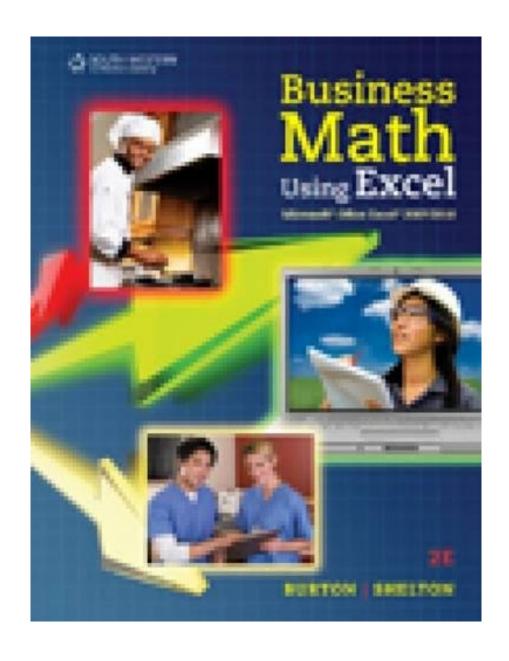


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About the Author

Sharon Burton is a professor in the Business Studies Division at Brookhaven College. In addition, she works in the Office of New Program Development, Dallas Community College District (DCCCD) in Farmer's Branch, Texas. Ms. Burton has more than 25 years of successful instructional experience in the community college environment. Most recently Ms. Burton has specialized in designing and teaching effective Internet courses, including business math, MS Office, and business writing. Ms. Burton earned her B.B.A. from Lamar University and her M.B.E. from University of North Texas.

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